**INVITATION LETTER FOR BUSINESS MEETING**

**Date:**

Consulate General of India

Visa Section

3 East 64th Street

New York, NY 10065

Dear Sir or Madam:

Please be informed that Mr. **<<Name>>** is invited for a business meeting to India. The date and purpose are listed as below:

**Name as appear on passport:**

**Passport number:**

**Nationality:**

**US Company:**

**Job title:**

**Dates of travel:**

The purpose of his visit is to explore the possibility of business cooperation with our company on **<<Some Details>>.**

During his stay, all expenses incurred will be borne by himself through **<<US Company>>.**

We would appreciate if you could kindly grant him 1-year multiple entry business visa so that he can make the trip.

Thank you for your kind consideration.

Yours truly,

**<<Name>>**

**<<title>>**

**<<Indian company>>**